

KelseyWallnerMusic@gmail.com



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2543 Humboldt St. B, Denver, CO



KELSEY WALLNER, M.M.

EDUCATION

**UNIVERSITY OF
NORTHERN COLORADO**
Master of Music, 2023
Jazz Studies

UNIVERSITY OF WISCONSIN
Bachelor of Arts, 2015
Gender Studies, Spanish, Political Science

AWARDS

Downbeat Magazine Outstanding Soloist
Graduate Student, 2023

UNC Graduate Dean's Scholarship
2022-2023

SKILLS

Microsoft Office Suite
Shared Google Services
Salesforce
Airtable
Canva
Social Media Management
Program and Curriculum Planning
Recording Technology
Training and Documentation
Writing and Editing
Public Speaking
Research

LANGUAGES

English | Fluent
Spanish | Fluent
Portuguese | Basic

PROFESSIONAL EXPERIENCE

FREELANCE MUSICIAN – DENVER, CO

Vocalist and Educator | June 2015 - Present

- Works as a lead vocalist and bandleader booking an average of three performances per week
- Maintains private teaching studio of voice and piano students with customized lesson plans

UNC JAZZ STUDIES DEPARTMENT — GREELEY, CO

Graduate Vocal Teaching Assistant | August 2021 - May 2023

- Instructed undergraduate studio lessons in vocal jazz performance and improvisation
- Guest lectured at the invitation of faculty concerning vocal jazz pedagogy
- Directed the vocal ensemble *Verve* and programmed jazz repertoire from underrepresented composers and arrangers
- Assisted in the planning and completion of vocal ensemble auditions
- Coordinated program-wide communications
- Ensured that lessons and rehearsals were accessible and inclusive of a wide range of student abilities and identities

UNC GREELEY JAZZ FESTIVAL — GREELEY, CO

Artist Liaison & Production Assistant | May 2022 - May 2023

- Created and implemented workflows to ensure exceptional guest artist experience concerning hospitality, transportation, and scheduling
- Served as primary UNC contact for artists during the festival
- Coordinated staff scheduling and equipment to fit the needs of the Production Team
- Implemented immediate solutions for the Production Team, university faculty, and student staff

EXACT SCIENCES LABORATORIES — MADISON, WI

Client Account Representative | October 2018 - July 2021

- Developed and optimized laboratory workflows for outside clients contracting Oncoguard Liver and COVID-19 testing services
- Compiled and presented laboratory data to clearly illustrate medical testing trends and issues for clients
- Provided training for medical providers using the Exact Sciences laboratory database and resolved end-user IT issues
- Ensured that communications with medical providers adhered to FDA, CMS and HIPAA regulatory standards

DUOC - UC TECHNICAL COLLEGE – SANTIAGO, CHILE

English Instructor | February 2016 - August 2018

- Taught basic to advanced large-group English classes
- Incorporated discussions of culture, history, and popular media to meet various linguistic goals
- Received a 95% approval rating in student surveys